



Institutional Academic Audit Evaluation Form

P P Savani University

School Name : school of liberal Arts & Management Studies

Date of Audit	04/07/2022
1.Name of Expert:	Dr. Jyoti Almule
Designation of Expert:	Director, NCM - Bharuch
2.Name of Expert:	Dr. Nilam Panchal
Designation of Expert:	Associate Professor, B.K. School of Management, Ahmedabad
Internal Committee Members:	Dr. Hiren Patti, SOA, PPSU
	Dr. Jainish Bhagat, SLM - PPSU

Mission And Goal		
Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	there is scope for improvement
Dissemination of Mission and goals to stakeholders	Yes	none
Programme Compatibility with mission	Yes	Aligned with objectives
Social Relevance and National Development	Yes	none
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	none

Whether Administrative Authorities like GC,AC and BOS formed?	Yes	none
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Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	Process is verified & found relevant
Content of the Curriculum	Yes	none
Credits allotted/distribution-logic	Yes	none
Curriculum update process	Yes	none

Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	none
E-learning modules	Yes	continuous process
Project work UG/PG	NO	encourage students & faculty
Internal assessment – components–Uniqueness	Yes	none
Student support–remedial coaching	Yes	none

	Verification Yes/No	Suggestions for Improvement
Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options	Yes	none
	Yes	none
	Yes	none
Feed Back		
Feed back from students	Yes	found action taken report & verified
Feed back from Alumni	Yes	none

Feed back from Parents	Yes	none
Feedback of Industrial/ Organization representatives	Yes	none

Steps were taken on the feedback	Yes	verified
Items	Verification Yes/No	Suggestions for Improvement
Project Completed/ongoing	NO	Encourage & develop culture
Seminars/Conferences attended	Yes	none
Papers/Articles/Books published.	Yes	none
Preparation of E-Learning material/content	Yes	none
Acted as resource persons	Yes	none

Faculty/Staff Development Programmes		Suggestions for Improvement
Refresher courses		None
Faculty Development Program		None
HRD Programmes		Motivate faculty to register & complete
Orientation programs		should increase to opt by faculty
Faculty exchange programme		none
Staff training conducted by the university		Yes
Staff training conducted by other institutions		Yes
Summer/Winter schools , Workshops, etc.		Yes
HR Policies		none
Event Organized	Verification Yes/NO	Suggestions for Improvement
International Level	Yes NO	should organize 1 in a year
National Level	Yes	none
State level	Yes	none

Academic Activities

Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes	none
ARR (Academic Rules and Regulation)	Yes	none
TimeTable	Yes	none
Seminar	Yes	none
Webinar	Yes	none
Students Handbook	Yes	none
Course Plan	Yes	none
CR/LR meeting minutes	Yes	none
Staff meeting minutes	Yes	none
Dissertation Record(if applicable)	Yes	none
Internship Records(if applicable)	Yes	none

Departmental MOM

Library

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes	none
Reference books	Yes	none
Print journal	Yes	none
E-journal	Yes	none
Digital Database	Yes	none
LMS	Yes	none
E-Governance	Yes	none

Activities of the Department

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	Increase activities & make it more utilised
Guest lectures	Yes	Increase sessions from all clusters
Conference/Seminar/Workshop conducted	Yes	none
Extension Activity	Yes	none
Interaction with Industries/ Research centers/ Educational Institutions	Yes	none
Newsletters/Magazine	No	none
Field Activity	Yes	none
Internship/Dissertation/Training	Yes	none
Placement	Yes	none
NSS Unit	Yes	none

Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes	none
Finance Audit done	Yes	none
E-Governance Audit done	Yes	none

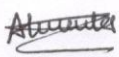
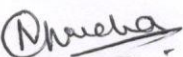
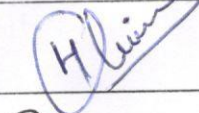



Committee formed

Items		Verification Yes/No	Suggestions for Improvement
Board of Studies	mom	Yes	none
Departmental Committee	mom	Yes	none

ST/SC Grievance cell	Committee is formed	Yes	none
Anti-ragging Committee	committee is formed	Yes	none
Cultural Committee	Committee is formed	Yes	none
	Actions is taken	Yes	none
Women Development Cell	Active	Yes	none

Please comment on SWOC Analysis.

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes - Specialized focus on more industry aligned courses	Interaction with Industry People
Weakness	Yes - need to design as per NEP 2020	Revision will be needed
Opportunities	Yes - Industrial group around university	none
Challenges	Yes - Location is disadvantage	none
Innovations of the Department:	Yes - None	
Future Plans of the Department:	More master program to catch internal students from PSU - UG courses	

1. Signature of the Academic Audit Experts	
2. Signature of the Academic Audit Experts	
3. Signature of the Academic Audit Experts	
4. Signature of the Academic Audit Experts	
Signature of the Principal with Seal	 

Overall Suggestions by the Experts

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Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form

P P Savani University

School Name : School of Liberal Arts

& Management Studies

Date of Audit	28/06/2021
1. Name of Expert:	Prof. Abhishek Parik
Designation of Expert:	Ilc Principal and Professor, GVNI-VMPCMS
2. Name of Expert:	Dr. Richhish Joshi
Designation of Expert:	Asst Prof. St. Lutha Inst. of Mgt.
Internal Committee Members:	Mr. Hitendra Shidhapure Principal School of Design, PPSU
	Dr. Tejal Patil Associate Professor SLM-PPSU

Mission And Goal

Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	yes	-
Dissemination of Mission and goals to stakeholders	Yes	-
Programme Compatibility with mission	Yes	Reflected
Social Relevance and National Development	Yes	Reflected
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	Reflected
Whether Administrative Authorities like GC, AC and BOS formed?	Yes	Bos is there but GC need to be specify with objective

Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	—
Content of the Curriculum	Yes	—
Credits allotted/distribution—logic	Yes	—
Curriculum update process	Yes	—

Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	—
E-learning modules	No	—
Project work UG/PG	Yes	It must be part of Curriculum
Internal assessment – components–Uniqueness	Yes	—
Student support–remedial coaching	Yes	—

Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options	Verification Yes/No	Suggestions for Improvement
	Yes	—
Yes	—	
Yes	—	

Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes	—
Feed back from Alumni	Yes	—
Feed back from Parents	Yes	—
Feedback of Industrial/ Organization representatives	Yes	—

Steps were taken on the feedback	Yes	—
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Items	Verification Yes/No	Suggestions for Improvement
Project Completed/ongoing	Yes	Not significant
Seminars/Conferences attended	Yes	-
Papers/Articles/Books published.	Yes	-
Preparation of E-Learning material/content	Yes	Reqd strong IT Support
Acted as resource persons	Yes	-

Faculty/Staff Development Programmes	Suggestions for Improvement
Refresher courses	None
Faculty Development Program	Done
HRD Programmes	//
Orientation programs	//
Faculty exchange programme	//
Staff training conducted by the university	//
Staff training conducted by other institutions	Yes, but Intendition can be better
Summer/Winter schools ,Workshops,etc.	Yes
HR Policies	

Event Organized	Verification Yes/NO	Suggestions for Improvement
International Level	Yes	-
National Level	Yes	-
State level	Yes	-

Academic Activities		
Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes	-
ARR (Academic Rules and Regulation)	Yes	-

TimeTable	Yes	-
Seminar	Yes	-
Webinar	Yes	-
Students Handbook	Yes	-
Course Plan	Yes	-
CR/LR meeting minutes	Yes	-
Staff meeting minutes	Yes	-
Dissertation Record(if applicable)	Yes	-
Internship Records(if applicable)	Yes	-
Departmental MOM	Yes	-

Library

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes	-
Reference books	Yes	-
Print journal	Yes	Not needed
E-journal	Yes	Need more coverage
Digital Database	Yes	Need financial data
LMS	Yes	Not significant
E-Governance	Yes	-

Activities of the Department

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	-
Guest lectures	Yes	-
Conference/Seminar/Workshop conducted	Yes	-
Extension Activity	Yes	-

Interaction with Industries/ Research centers/ Educational Institutions	Yes	-
Newsletters/Magazine	Yes	-
Field Activity	Yes	-
Internship/Dissertation/Training	Yes	-
Placement	Yes	-
NSS Unit	Yes	-

Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes	Should done half yearly
Finance Audit done	Yes	-
E-Governance Audit done	Yes	-




Committee formed

Items		Verification Yes/No	Suggestions for Improvement
Board of Studies	Mem Chm	Yes	-
Departmental Committee	Comiter formed (CC)	Yes	-

ST/SC Grievance cell	CF	Yes	-
Anti-ragging Committee	CF	Yes	-
Cultural Committee	CF	Yes	-
	CF, event doc	Yes	-
Women Development Cell	CF	Yes	-

Please comment on SWOC Analysis.

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes - Focused	-
Weakness	Yes - Coverage	-
Opportunities	Yes - Location	-
Challenges	Yes - Staff	-
Innovations of the Department:	- Innovative in identifying areas of Learning	
Future Plans of the Department:	- Commence Program on Liberal Arts can be explore	

1. Signature of the Academic Audit Experts	A. L. Parikh
2. Signature of the Academic Audit Experts	R. Joshi
3. Signature of the Academic Audit Experts	
4. Signature of the Academic Audit Experts	
Signature of the Principal with Seal	J. Patil 

Overall Suggestions by the Experts

→ Need strengthen doctoral program.

Copy to:

1. Registrar
2. Provost



Institutional Academic Audit Evaluation Form

P P Savani University

School Name : *School of Liberal Arts
& Management Studies*

Date of Audit	29/06/2020
1.Name of Expert:	Dr. Abhishek Parikh
Designation of Expert:	I/C Principal, Ganpat University - VMPCMS
2.Name of Expert:	Dr. Riddhish Joshi
Designation of Expert:	Assistant Professor, Marketing, S. R. Luthra Institute of Management
Internal Committee Members:	1 Dr. Niraj Shah, Dean, PPSU-SOE
	2 Dr. Tejal Patel, Head, PPSU-SLM

Mission And Goal

Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	There is scope for improvement.
Dissemination of Mission and goals to stakeholders	Yes	There is a need to improve the creation of awareness about the mission and goal among different stakeholders.
Programme Compatibility with mission	Yes	It is in line with the objective.
Social Relevance and National Development	Yes	It is reflected in syllabus.
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	It is reflected in curriculum.
Whether Administrative Authorities like GC, AC and BOS formed?	Yes	It is formed and needs some decentralization when the scope increases to cover non-academic agenda at the school level.

Curriculum Development		
Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	Brainstorm among faculties – BOS (Approving Authorities) – AC – Board of Governor.
Content of the Curriculum	Yes	None
Credits allotted/distribution–logic	Yes	It is more than UGC minimum credit allocation to cover all aspects of the entrepreneurial spirit in the curriculum.
Curriculum update process	Yes	None
Curriculum Transaction		
Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	There should be a live project added to the curriculum.
E-learning modules	No	It should be part of the regular practice
Project work UG/PG	No	None
Internal assessment – components–Uniqueness	Yes	None
Student support–remedial coaching	Yes	There should be some online support for remedial coaching.
Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options	Verification Yes/No	Suggestions for Improvement
	Yes	None
	Yes	None
	Yes	None
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes	None
Feed back from Alumni	Yes	None
Feed back from Parents	Yes	None
Feedback of Industrial/ Organization representatives	Yes	None
Steps were taken on the feedback	Yes	None

Items	Verification Yes/No	Suggestions for Improvement
Project Completed/ongoing	No	An Industry-School Frontier should be formed for getting projects/consultancy.
Seminars/Conferences attended	Yes	None
Papers/Articles/Books published.	Yes	None
Preparation of E-Learning material/content	No	There should be a University online portal to implement e-learning.
Acted as resource persons	Yes	None

Faculty/Staff Development Programmes	Suggestions for Improvement
Refresher courses	None
Faculty Development Program	None
HRD Programmes	None
Orientation programs	None
Faculty exchange programme	There should be proper implementation required to take benefit of MoUs
Staff training conducted by the university	None
Staff training conducted by other institutions	None
Summer/Winter schools ,Workshops,etc.	A summer workshop should be conducted to utilize the students' vacation time for extra activities.
HR Policies	None (It is at University level)

Event Organized	Verification Yes/NO	Suggestions for Improvement
International Level	Yes	None
National Level	Yes	None
State level	Yes	None

Academic Activities		
Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes	None
ARR (Academic Rules and Regulation)	Yes	None (It is as per the University guidelines)

TimeTable	Yes	None
Seminar	Yes	None
Webinar	Yes	None
Students Handbook	Yes	It should also reflect on extra activities and the academic calendar.
Course Plan	Yes	None
CR/LR meeting minutes	Yes	None
Staff meeting minutes	Yes	None
Dissertation Record(if applicable)	No	None
Internship Records(if applicable)	No	None

Departmental MOM	Yes	None
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Library

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes	None
Reference books	Yes	None
Print journal	Yes	There is scope for improvement.
E-journal	Yes	There is a need to be improved in e-content choice
Digital Database	Yes	There is a need to improve in company database through data provider services.
LMS	Yes	Not implemented properly
E-Governance	Yes	None

Activities of the Department

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	None
Guest lectures	Yes	None
Conference/Seminar/Workshop conducted	No	There should be one conference conduction
Extension Activity	Yes	None

Interaction with Industries/ Research centers/ Educational Institutions	Yes	None
Newsletters/Magazine	Yes	None
Field Activity	Yes	None
Internship/Dissertation/Training	No	None
Placement	No	None
NSS Unit	Yes	None

Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes	None
Finance Audit done	No	None (It is at the University level)
E-Governance Audit done	Yes	None

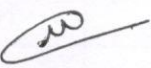

Committee formed

Items		Verification Yes/No	Suggestions for Improvement
Board of Studies	Minutes of meeting	Yes	None
Departmental Committee	Committee Allocation Available	Yes	None

ST/SC Grievance cell	Committee Available	Yes	None
Anti-ragging Committee	Committee Available	Yes	None
Cultural Committee	Committee Available	Yes	None
	Event Organized	Yes	None
Women Development Cell	Committee Available	Yes	None

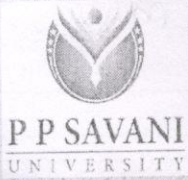
Please comment on SWOC Analysis.

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes - Specialize focus on entrepreneurship.	Should be focused on developing new business ideas
Weakness	Yes - The scope is limited to a family business	Need more program introduction for management and commerce field
Opportunities	Yes - There is no educational institute in a nearby region	None
Challenges	Yes - There are challenges to getting good intellectuals due to locational disadvantages.	None
Innovations of the Department:	- Entrepreneur focus, MBA also introduced for a new batch	
Future Plans of the Department:	- Should go for some commerce programs to increase reach for the students	

1. Signature of the Academic Audit Experts	A.K. Parikh
2. Signature of the academic Audit Experts	R. Joshi
3. Signature of the Academic Audit Experts	NDSU
4. Signature of the Academic Audit Experts	
Signature of the Principal with Seal	J. Patel 

Overall Suggestions by the Experts

<p>Copy to:</p> <ol style="list-style-type: none"> Registrar Provost
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Institutional Academic Audit Evaluation Form

P P Savani University

School Name: *School of Management*

Date of Audit	<i>09/06/2019 (AY: 2018-19)</i>
1. Name of Expert:	<i>Prof. Kounal Patil</i>
Designation of Expert:	<i>21c Director, UTU, Bardoli</i>
2. Name of Expert:	<i>Dr. Riddish Joshi</i>
Designation of Expert:	<i>Assi. Prof. S.R. Luthra Insti. of Mgt.</i>
Internal Committee Members:	<i>Dr. Hiren Patil 21c Principal - SOS-PPSU</i>
	<i>Dr. Tejal Patil Assi. Prof. SOM, PPSU</i>

Mission And Goal

Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	<i>Yes</i>	<i>Score of Improvement</i>
Dissemination of Mission and goals to stakeholders	<i>Yes</i>	<i>Awareness among S.H required</i>
Programme Compatibility with mission	<i>Yes</i>	<i>None</i>
Social Relevance and National Development	<i>Yes</i>	<i>none</i>
Meeting globalization needs and quality dimensions/value orientation/Heritage	<i>Yes</i>	<i>Reflected in Curriculum</i>

Whether Administrative Authorities like GC, AC and BOS formed?	Yes	Decentralization needed in future
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Curriculum Development

Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	none
Content of the Curriculum	Y	none
Credits allotted/distribution-logic	Y	As per UGC with more coverage
Curriculum update process	Y	N-A

Curriculum Transaction

Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	Practical exposure missing
E-learning modules	No	future plan should be
Project work UG/PG	NO	First year N-A
Internal assessment – components–Uniqueness	Yes	As per need
Student support–remedial coaching	yes	online support needed

Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options	Verification Yes/No	Suggestions for Improvement
	Yes	—
	Yes	—
	Yes	—
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes	Done
Feed back from Alumni	"	"

Feed back from Parents	"	"
Feedback of Industrial/ Organization representatives	"	"

Steps were taken on the feedback	Ys	reflected in BOS
Items	Verification Yes/No	Suggestions for Improvement
Project Completed/ongoing	NO	N/A
Seminars/Conferences attended	Y	Done
Papers/Articles/Books published.	Y	"
Preparation of E-Learning material/content	NO	Reg' to implement
Acted as resource persons	X	done

Faculty/Staff Development Programmes	Suggestions for Improvement
Refresher courses	None
Faculty Development Program	done
HRD Programmes	Should introduce
Orientation programs	done
Faculty exchange programme	MOU is there need implementation
Staff training conducted by the university	Yes
Staff training conducted by other institutions	done
Summer/Winter schools ,Workshops,etc.	done
HR Policies	nee improvement

Event Organized	Verification Yes/NO	Suggestions for Improvement
International Level	Yes	-
National Level	Yes	-
State level	Yes	-

Academic Activities

Items	Verification Yes/No	Suggestions for Improvement
Syllabus	Yes	-
ARR (Academic Rules and Regulation)	Y	-
Time Table	Y	-
Seminar	Y	-
Webinar	Y	-
Students Handbook	Y	Should reflect all activities
Course Plan	Y	-
CR/LR meeting minutes	Y	-
Staff meeting minutes	Yes	-
Dissertation Record(if applicable)	No	N/A
Internship Records(if applicable)	No	N/A
Departmental MOM	Yes	It's really good practice

Library

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes	-
Reference books	Y	-
Print journal	Y	SCOPE to improve
E-journal	Y	choice can be improve
Digital Database	Y	Company database missing
LMS	Y	none
E-Governance	Y	-

Activities of the Department

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	Activity missing
Guest lectures	Yes	-
Conference/Seminar/Workshop conducted	Yes	-
Extension Activity	Yes	-
Interaction with Industries/ Research centers/ Educational Institutions	Yes	-
Newsletters/Magazine	Yes	None
Field Activity	Yes	-
Internship/Dissertation/Training	No	N.A
Placement	No	N.A
NSS Unit	Yes	-

Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes	Yearly done
Finance Audit done	Y	-
E-Governance Audit done	Y	-


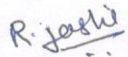
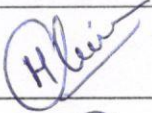



Committee formed

Items		Verification Yes/No	Suggestions for Improvement
Board of Studies	mom checked	Yes	-
Departmental Committee	Committee formed	Y	-

ST/SC Grievance cell	Committee formed	Yes	-
Anti-ragging Committee	"	Yes	-
Cultural Committee	"	Yes	-
	"	Yes	-
Women Development Cell	"	Yes	-

Please comment on SWOC Analysis.

Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes	Family Bus. & Entrep. is there (FBE)
Weakness	Yes	more richness required
Opportunities	Yes	No University nearby
Challenges	Yes	getting intellectual
Innovations of the Department:	FBE BBA is of it's own	
Future Plans of the Department:	Online support, Master Program	

1. Signature of the Academic Audit Experts	
2. Signature of the Academic Audit Experts	
3. Signature of the Academic Audit Experts	
4. Signature of the Academic Audit Experts	
Signature of the Principal with Seal	 

Overall Suggestions by the Experts

Must introduce MBA edict

Copy to:

1. Registrar
2. Provost